

Rising Angels - Volunteer Application

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risingangels.net



Rising Angels Awareness & Restorative Care encourages the participation of volunteers who support our mission. The information on this form will be kept confidential and will help us find the most satisfying and appropriate volunteer opportunity for you.

Name

Address Prov. Postal Code

Email Phone

Preferred method of contact

Emergency Contact

Name Relationship to you

Phone (H) Phone (C)

Volunteer Work

Please tell us about any other volunteer work you have done.

Please indicate days and times you are available.

Mon Tues Wed Thurs Fri Sat Sun

Morning Afternoon Evening Late Evening

Are you open to being involved with special projects or events? Yes No

Do you have a valid Driver's License? Yes No

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What area(s) are you interested in volunteering in?

- Fundraising
- Events
- Administration

Other (please list)

What skills and experience do you have?

- | | |
|------------------------|-----------------------------------|
| Organizational skills | Fundraising |
| Computers/Technology | Funding/grant application writing |
| Communication skills | Food Prep/hospitality |
| Advocacy | Graphic Design |
| Accounting | Marketing/Sales |
| Data Entry/Secretarial | Public Speaking |

Other (please list)

Health

Do you have any physical or mental health issues or any medical details you wish to be taken into consideration or that you feel may affect your work with Rising Angels? **If yes, please explain. (Remember that all details of your application are kept in the strictest of confidence.)**

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References

Name Phone

Position

Name Phone

Position

Name Phone

Position

I grant permission for Rising Angels to contact and receive information (regarding suitability for ministry) from individuals named as references. I understand that results will be strictly confidential. **I acknowledge that typing my name below grants Rising Angels permission to conduct a reference check.**

Type your name to confirm:

Have you ever been convicted of a criminal offence? **If yes, please explain.**

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INTRODUCTION

As a Rising Angels board member, employee a/o volunteer, you are expected to abide by our policies and procedures, the terms and conditions of your employment (if applicable), and to ensure your conduct is in keeping with our vision, mission and values.

The aim of this Code of Conduct is to set out the standards by which you may need to behave in certain circumstances. The Code applies to all those affiliated with Rising Angels, and as such, you agree to discharge your duties and to regulate your conduct as set out in the requirements of this Code, which is designed for your guidance and protection.

The Code of Conduct provides direction in making decisions in your professional life and, at times, in your private life. This Code of Conduct is intended to assist in strengthening the professionalism and impact of the work of Rising Angels and unite us in understanding who we are and how we behave. Its foundation guides the behaviour expected of you in how you demonstrate your commitment to Rising Angels vision, mission and values.

The purpose of the Code is to communicate our fundamental beliefs and values (outlined below), to support our mission to work with those who are overcoming exploitation and our commitment to ensuring that everyone is respected and valued.

Scope

This Code of Conduct applies to all Rising Angels board members, employees and volunteers.

Our Vision

Rising Angels envisions prostituted women gaining self-worth and dignity, recognizing and rediscovering in themselves the person who was stolen through exploitation, and becoming fully the person they were destined to be.

Our Mission

Rising Angels mission is to bring education about commercial sexual exploitation to professionals and the public, and to provide supportive services and safe environments to women exploited by the sex trade, allowing them to experience physical, mental, social and spiritual restoration in their lives.

Our Values

These core values are at the heart of our mission, and shape our vision as we seek:

- To discern God's calling for the work of Rising Angels.
- To keep God at the centre of our work
- To base all we do on biblical principles
- To depend on prayer as our foundation
- To be committed to the body of Christ
- To care for each person holistically
- To be servant based in our leadership
- To treat every person we serve with grace and respect
- To act with the highest of integrity at all times

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Code of Conduct - Standards

As a person affiliated with Rising Angels, I will:

1. Respect and be responsible for any information and resources to which I have access to by virtue of my work with Rising Angels.
2. Ensure the safety, health and welfare of all Rising Angels board members, employees, volunteers and contractors, to the best of my ability.
3. Ensure that my professional and personal conduct is, and is seen to be, of the highest example and is in keeping with Rising Angels vision, mission and values.

This includes:

- Not working under the influence of alcohol and not using, nor possessing, illegal substances.
 - Not disclosing any confidential information, and not giving media interviews unless authorized to.
 - Never entering into commercial sex transactions.
4. Carry out my responsibilities and conduct my private life in a way that avoids possible conflicts of interest with the work of Rising Angels and my work with this organization. This includes declaring any potential conflicts of interest in advance, seeking permission before becoming involved with any political parties, and by advising Rising Angels before becoming involved in any potentially questionable activities or work.
 5. Avoid involvement in any criminal activities, activities that violate human rights or those that compromise the work of Rising Angels. This includes avoiding any inappropriate sexual behaviours with those under the age of 18.
 6. Refrain from any form of harassment, discrimination, physical or verbal abuse, intimidation or exploitation, both in and away from my work with Rising Angels.

APPLICATION OF THE CODE OF CONDUCT

1. All those affiliated with Rising Angels will be given a copy of this Code of Conduct and be required to familiarize themselves with its requirements.
2. All those affiliated with Rising Angels will be required to confirm their acceptance by signing their agreement to the Code of Conduct and by keeping a copy. A second copy of the signed agreement will be kept by the Rising Angels organization.
3. In the recruitment and selection of employees and volunteers, the board shall seek to ensure that candidates selected support the vision, mission and values of Rising Angels.
7. Any board member, employee or volunteer who has concerns about the behaviour of another should raise these concerns to the board. Any concerns will be treated with urgency, consideration and discretion.
8. Any breaches to the requirements of this Code of Conduct will be subject to investigation and possible disciplinary action at a level appropriate to the breach.

I have read carefully and understand the Rising Angels Code of Conduct and hereby agree to abide by its requirements and commit to upholding the standards of conduct required to support the organization's vision, mission and values.

Name

Date

Signature



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Rising Angels Confidentiality Agreement

Rising Angels Awareness & Restorative Care (hereafter referred to as "Rising Angels") is committed to protecting the privacy of our clients. As such, the collection and use of personal information is fundamental to the service we provide.

At Rising Angels our Executive Director, our Board of Directors, our employees and all approved volunteers are governed by the Confidentiality and Privacy Protection Policy and this agreement, as it pertains to the manner in which we collect, use, retain and disclose personal information. We are committed to fostering trust and confidence with our clients.

The practice of Rising Angels in relation to handling personal information is as follows:

1. Personal information means any information about an identifiable individual that is recorded in any form, other than information that may be found on a business card.
2. Personal information will be collected by Rising Angels representatives directly from clients with their consent and other relevant stakeholders in service provision to them (with their consent).
3. The purpose for which personal information is collected will be identified to the client and documented, as needed, at the time of collection. Personal information will not be used and/or disclosed for any purpose other than that for which it was originally collected, unless the individual is notified and her consent is obtained or the use is otherwise permitted or required as a matter of law. Only that personal information which is necessary for service purposes will be collected, used and/or disclosed.
4. A client may withdraw their consent to the use of her personal information at any time by advising the Executive Director of Rising Angels. If consent is withdrawn, this may limit the services Rising Angels is to provide. In some circumstances, as required by law, withdrawal of consent may not prevent the use or disclosure of personal information by Rising Angels.
5. Rising Angels has taken all appropriate measures and put in place controls aimed at safeguarding personal information.

We keep personal information for as long as it is required (whether to provide our services or as required by law or regulations). Once it is no longer needed, it is destroyed in accordance with our Confidentiality and Privacy Protection Policy.

Any personal information is kept in a secure location in a locked filing cabinet. If the information is in an electronic format, Rising Angels uses passwords for computer related activities.

The Executive Director of Rising Angels, our Board of Directors, our employees and all approved volunteers have access to personal information only for the purposes set out in this statement to enable them to provide our services. Authorized Rising Angels representatives may access this information, in connection with the purpose for which it was collected, on a strictly "need to know" basis.

6. Each client is entitled to access her individual personal information in the possession of Rising Angels and to question the accuracy and completeness of that information unless disclosure of particular information would necessarily infringe the privacy rights of others or could cause harm to herself.

The Executive Director of Rising Angels, our Board of Directors, employees and all approved volunteers are to take all reasonable and necessary precautions to ensure the protection of our candidates' and residents' personal information.

The undersigned accepts Rising Angels' Confidentiality and Privacy Agreement related to our clients' Personal Information subject to the terms and conditions provided within and as outlined in the Confidentiality and Privacy Protection Policy:

Name

Date

Signature

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Rising Angels Conflict of Interest Policy

1. During the period that they serve Rising Angels the signatories to this policy agree to remain in full compliance with the requirements of this conflict of interest policy and all laws governing directors of non-profit organizations.
2. Signatories to this policy will have no financial interest or business relationship which competes with or conflicts with the interests of Rising Angels and will immediately advise the organization if that situation should arise.
3. Signatories to this policy will not accept any payments or gifts as consideration from any supplier or agency doing business with Rising Angels for the purpose of soliciting influence in approval of their contract or business.
4. Signatories to this policy confirm that they are not currently serving as an officer, director, trustee or agent of any organization affiliated with Rising Angels, which in its decision-making process involves financial and/or legal interests adverse to the interests of Rising Angels.
5. At any time that a signatory to this policy may be in a conflict of interest position, including having a personal or pecuniary interest in any individual or corporate organization or association in conflict with the objectives of Rising Angels, they will immediately disclose the potential conflict of interest in writing to the Chairman and the Secretary of Rising Angels and request that the matter be discussed at the next Board meeting. The nature and extent of their personal interest shall be entered into the Board meeting Minutes, and upon declaring a potential conflict of interest they shall abstain from discussion or voting on the particular issue or contract.
6. Signatories to this policy acknowledge that the pecuniary interests of their immediate family (spouse, children, parents, siblings) are deemed to be their pecuniary interests.

Name	<input type="text"/>	Date	<input type="text"/>
Signature	<input type="text"/>		

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For Rising Angels use only

- Profile Created
- Interview
- Orientation/Training
- Date started
- Additional Notes: